

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

DATE: September 18, 2023

TIME: 6:33 PM

PLACE: Blum House, Collinsville, IL

Call to Order

Jeanne Lomax, President, called the meeting to order at 6:33 PM.

Roll Call

Trustees present:

Jeanne Lomax, President
Ginny York, Vice-President
Cathy Kulupka, Treasurer
Lisa McCormick, Secretary
Kathy Murphy, Trustee
Ana Romero-Lizana, Trustee
Mark Schusky, Trustee

Trustees absent:

Also present:

Kyla Waltermire, Executive Director
Matt Harris, Assistant Director

Pledge of Allegiance

Public Input

Margie Wright, President of the Friends of the Library, reported that the book sales have been successful and the group looks forward to helping the library with costs. She expressed support for the Governor, Secretary of State, library directors, library staff, and the new anti-banning law.

Cynthia Klein-Webb reiterated questions she expressed last meeting regarding trustee training and what happened to the bookmarks on a Pride Month display.

Friends of the Library

President Margie Wright provided an update.

- The Friends of the Library meet Wednesdays at 12:30 for a couple of hours to sort book sale donations if anyone is interested in helping.
- The next book sale is Nov 3rd and 4th.

Trustee Comment

McCormick welcomed Matt Harris, who had been out on medical leave, back and expressed happiness he is feeling better. She also addressed public comment regarding trustee training. Trustees are mandated by state to take sexual harassment training and Open Meeting Act training. Waltermire provides all new trustees with a binder of training information and met with new trustees to go over material.

Murphy gave a shout out to Marketing Coordinator Terry Pierson and Library staff regarding the Collinsville Library's Italian Fest outreach table.

Lomax said she was happy that Harris is doing better. Then she addressed the allegations surrounding some of the board members. She said that all patrons are welcome in the library and that she wants the library to express no political, social, or religious agenda. The library should be neutral with age-appropriate materials. She reiterated that she does not believe in banning books.

Consent Items

A motion to approve Consent Items in their entirety was made by Schusky and seconded by Kulupka.

- a. Approval of Minutes – Aug 21, 2023 regular meeting minutes reviewed.
- b. Communications: None
- c. Administrative Reports
Executive Director:
 - Waltermire announced that Lee Friz has been promoted to Program Coordinator.
 - Waltermire reported that 2 clerks have been hired and there are still 2 clerk positions to be filled.
 - The outreach table at Italian Fest was a success and she hopes to do more of that in the future.
 - On October 27 the Fairmont City Library is doing a Trunk or Treat at 6-8 PM. The library is partnering with the Village of Fairmont City and the Fairmont City Fire Department.
 - On October 28 the Collinsville Library will holding its annual Halloween Walk.
 - Waltermire announced that next month's meeting agenda will include a proposed change in meeting location. Due to the amount of public interest, the Blum House is unable to comfortably hold all interested attendees. If approved, future Collinsville-based Board meetings will be held in the Collinsville Library's Community Room. There is no proposed location change for the Fairmont City-based Board meetings at this time.
 - Waltermire explained that the new Illinois anti-banning law states that libraries must follow the American Library Association's (ALA) Bill of Rights or have a policy in place. The MVL D has a written policy in place and has had that policy for several years. Therefore, the MVL D is in compliance with the law.
 - Waltermire indicated she was extremely happy to have Harris present at the meeting.

Assistant Director:

- Harris has been out due to medical issues.

d. Finances – Finances reviewed;

- Lomax inquired about the jump in part-time salary expenses compared to last year.

Waltermire explained that the jump is in part due to the increase in minimum wage.

Additionally, due to vacancies in full-time positions, part-time employees have been working more hours to cover shifts and thus salaries are higher. As the year progresses, the salaries will even back out since there is a cap of how many hours per year part-time employees may work.

- Lomax asked how the library's power bill was so much lower compared to last year.

Waltermire said that she researched providers and changed from Ameren to

Homefield as the service provider. The library has a 5-year price locked contract with them. Lomax praised Waltermire for that action.

e. Committee Reports

- The Decennial Committee's next meeting is scheduled for October 23, 2023 at 5:30

PM before the regularly scheduled board meeting at Fairmont City Library.

A roll call vote was taken on the motion to approve consent items:

Cathy Kulupka – Yes

Jeanne Lomax – Yes

Lisa McCormick - Yes

Kathy Murphy - Yes

Ana Romero-Lizana - Yes

Mark Schusky - Yes

Ginny York - Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

Unfinished Business

a. Discussion and Possible Action Regarding a Grant from the Agency for Community Transit (ACT) for Transportation Needs for Patrons of the MVL D.

- Waltermire provided the library's ACT grant application for review.

- Lomax said that the ACT Board is optimistic regarding the libraries request to a bike rack.

- To apply for the grant, the requestee must be either a municipality or 501(c)(3). After discussion Waltermire said that she can submit the grant using the library's recently established enrollment in the Illinois Library Association's "Funds for Illinois Libraries," which is a 501(c)(3).

Schusky moved and Kulupka seconded the motion to approve the grant proposal as amended to reflect 501(c)(3) status.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No – 0, Abstained –0, Absent – 0

Motion carried.

- d. Decennial Committee – Appointment of member of Public.
-No action, both current public members are able to participate in meetings.

New Business

- a. Discussion and Action on Ordinance 24-01: FY2024 Budget & Appropriations Ordinance
-The Budget and Appropriations Ordinance is mandated by the State and is a hypothetical scenario. It is the best-case scenario for income and worst-case scenario for expenditures.
- An example on an expenditure exceeding budget was last year’s power bill. Due to an increase in energy costs, the power bill was unexpectedly higher than budgeted.
-The Budget and Appropriations Ordinance is a three-step process.
 1. The Board tentatively approves the ordinance, which occurred at the July board meeting.
 2. The Board holds a public hearing about the proposed ordinance, which took place prior to this meeting.
 3. The Board votes to adopt the ordinance, which is scheduled to occur at this meeting.

Schusky motioned and York seconded to approve Ordinance 24-01: FY2024 Budget & Appropriations Ordinance.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes

Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

- b. Discussion and Action on Ordinance 24-02: FY2024 Building & Maintenance Ordinance
 - This is an ordinance to levy and assess a tax from Madison County and St. Clair County for building and maintenance purposes.

York motioned and McCormick seconded to approve Ordinance 24-02: FY2024 Building & Maintenance Ordinance.

A roll call was taken on the motion:

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried.

- c. Review of FY2023 Illinois Library Annual Report
No action needed; provided for trustees' information.
- d. Review of Serving Our Public 4.0 Chapter 11
No discussion on the chapter. Waltermire shared that the State Library confirmed its intent to continue requiring annual review of Serving Our Public 4.0 as the main requirements for annual Per Capita Grant applications.
- e. Review of Closed Session Minutes
No closed session minutes to review.

Closed Session – None.

Adjournment

A motion was made by Kulupka and seconded by Romero-Lizana to adjourn.

A voice vote was taken on the motion.

Cathy Kulupka – Yes
Jeanne Lomax – Yes
Lisa McCormick - Yes
Kathy Murphy - Yes
Ana Romero-Lizana - Yes
Mark Schusky - Yes
Ginny York – Yes

Yes- 7, No – 0, Abstained – 0, Absent – 0

Motion carried. The meeting adjourned at 7:12 PM.